



## KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

411 N. Ruby St., Suite 2, Ellensburg, WA 98926

CDS@CO.KITTITAS.WA.US

Office (509) 962-7506

Fax (509) 962-7682

Building Partnerships – Building Communities

March 26, 2019

Mark Cook  
Kittitas County Public Works  
411 N Ruby ST, Suite 1  
Ellensburg, WA 98926

Kelly Bacon  
Kittitas County Public Works  
411 N Ruby ST, Suite 1  
Ellensburg, WA 98926

RE: Kittitas County Public Works Sign Permit (SI-19-00001) - Deem Incomplete

Mark and Kelly,

Community Development Services (CDS) received your application for a sign permit at the proposed maintenance facility on parcels 11813, 13229, and 11848 on March 19, 2019.

Upon preliminary review, the proposed wall sign on the face of the maintenance building appears to meet all criteria under Kittitas County Code (KCC) 17.70 Signs. However, the proposed monument sign near the entrance does not appear to meet the standards given in KCC 17.70.070(1)(b). Under this provision, monument signs are limited to “forty-two (42) inches above street grade when located within the sight triangle and not taller than seventy-two (72) inches above finished grade when located outside of the sight triangle”. As proposed, the sign is at least eight (8) feet from grade to the top of the sign. In order to continue processing, the monument sign must be redesigned to meet this provision of KCC.

If you have any further questions, please feel free to contact me at (509) 962-7079.

Sincerely,

Dusty Pilkington  
Planner I  
Kittitas County Community Development Services  
411 N Ruby St # 2, Ellensburg, WA 98926  
(509) -962-7079  
[dusty.pilkington@co.kittitas.wa.us](mailto:dusty.pilkington@co.kittitas.wa.us)



## KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

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[cds@co.kittitas.wa.us](mailto:cds@co.kittitas.wa.us)

Office 509-962-7506

Fax 509-962-7682

Building Partnerships - Building Communities

May 1, 2019

Kittitas County Public Works

CC: Mark Cook

411 N Ruby Street, Suite 1

Ellensburg, WA 98926

**Subject: SI-19-00001 KC PW Sign Deem Complete Letter**

Dear Mr. Cook,

Your application for a sign permit on parcels 11813, 13229, 11848 has been deemed complete as of May 1, 2019. Continued processing of your application will include, but is not limited to, the following actions:

1. Relevant agencies will be given an opportunity to comment on the application.
2. Dependent on agency review, a request for additional information may be necessary.
3. An administrative decision will be issued. This decision will be final unless appealed within 10 working days following the date of issuance.

If you have any questions regarding this matter, I can be reached at (509) 962- 7079, or by e-mail at [dusty.pilkington@co.kittitas.wa.us](mailto:dusty.pilkington@co.kittitas.wa.us).

Sincerely,

Dusty Pilkington

Staff Planner

Community Development Services

(509) 962-7079

[dusty.pilkington@co.kittitas.wa.us](mailto:dusty.pilkington@co.kittitas.wa.us)

cc: Kelly Bacon, Engineer Technician

*via email*



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Building Partnerships – Building Communities

May 28, 2019

Mark Cook  
Kittitas County Public Works  
411 N Ruby St, Suite 1  
Ellensburg, WA 98926

*sent via email*

RE: Kittitas County Public Works Sign Permit (SI-19-00001)

Dear Applicant,

Community Development Services is in receipt of the above referenced application. After review of the submitted materials, the application to place signs near the access and on building faces at the proposed public facility on parcel numbers 11813, 13229, and 11848 is hereby granted **approval**. Please be advised this approval is for the land use activity of sign placement as outlined in the application materials submitted and does not require approval of a building permit. Any changes to the design or construction of the signs as outlined in the application materials may require additional Planning and/or Building Department review.

If you have any further questions, please feel free to contact me at (509) 962-7079.

Sincerely,

Dusty Pilkington  
Planner I  
Kittitas County Community Development Services  
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(509) -962-7079  
[dusty.pilkington@co.kittitas.wa.us](mailto:dusty.pilkington@co.kittitas.wa.us)

CC: Taylor Gustafson, Environmental Transport Planner, Kittitas County Public Works *via email*

**From:** [Mike Flory](#)  
**To:** [Dusty Pilkington](#)  
**Subject:** RE: BL-19-00009 KC PW  
**Date:** Monday, May 06, 2019 9:44:48 AM  
**Attachments:** [SI-19-00001 KC PW Sign.doc](#)

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Dusty,

Please see attached comments from Building Division.

**Michael Flory**  
**Certified Building Official**

Kittitas County Community Development Services  
411 N Ruby Street Suite 2  
Ellensburg, WA 98926  
[mike.flory@co.kittitas.wa.us](mailto:mike.flory@co.kittitas.wa.us)  
P: 509.933.8222  
F: 509.962.7682



"Building Partnerships-Building Communities"

---

**From:** Dusty Pilkington  
**Sent:** Wednesday, May 01, 2019 9:23 AM  
**To:** Holly Erdman; Tristen Lamb; Mike Flory; Pat Nicholson; Marcus Hellstern; Taylor Gustafson; 'office@kcfcd7.com'; 'Prilucik, Jacob'; Kaiser, Mark; Jacob Prilucik  
**Cc:** Lindsey Ozbolt  
**Subject:** BL-19-00009 KC PW

Taylor, Holly, Tristen, and other interested parties,

Please review this Sign Permit application, BI-19-00001 KC PW, and submit comments for the decision. Control Click on the hyperlinks below. Comment period for this application ends on **05/15/2019.**

[SI-19-00001 KC PW Sign \(Inside County Network\)](#)  
[SI-19-00001 KC PW \(Outside County Network\)](#)

Dusty Pilkington  
Planner I  
Kittitas County Community Development Services  
411 N Ruby St # 2, Ellensburg, WA 98926  
(509) -962-7079  
[dusty.pilkington@co.kittitas.wa.us](mailto:dusty.pilkington@co.kittitas.wa.us)

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Notice: Email sent to Kittitas County may be subject to public disclosure as required by law.  
message id: 38eb45916c6dcbdac24bb8719d004a14

**From:** [Holly Erdman](#)  
**To:** [Dusty Pilkington](#)  
**Cc:** [Jesse Cox](#)  
**Subject:** RE: BL-19-00009 KC PW  
**Date:** Friday, May 03, 2019 2:54:34 PM

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Dusty,

Public Health has no comment on this project.

Thank you,

**HOLLY ERDMAN**  
**ENVIRONMENTAL HEALTH SPECIALIST**  
**KITTITAS COUNTY PUBLIC HEALTH DEPARTMENT**  
**507 N. NANUM STREET, SUITE 102**  
**ELLENSBURG, WA. 98926**

**509-962-7580**

---

**From:** Dusty Pilkington  
**Sent:** Wednesday, May 01, 2019 9:23 AM  
**To:** Holly Erdman; Tristen Lamb; Mike Flory; Pat Nicholson; Marcus Hellstern; Taylor Gustafson; 'office@kcfcd7.com'; 'Prilucik, Jacob'; Kaiser, Mark; Jacob Prilucik  
**Cc:** Lindsey Ozbolt  
**Subject:** BL-19-00009 KC PW

Taylor, Holly, Tristen, and other interested parties,

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[SI-19-00001 KC PW Sign \(Inside County Network\)](#)  
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message id: 38eb45916c6dcbdac24bb8719d004a14

**From:** [Lindsey Ozbolt](#)  
**To:** [Dusty Pilkington](#)  
**Subject:** Automatic reply: BL-19-00009 KC PW  
**Date:** Wednesday, May 01, 2019 9:22:37 AM

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Thank you for your email. I am currently out of the office. I will return on Monday, May 6th, 2019. If you need immediate assistance in my absence please contact the front counter at 509-962-7506, otherwise I will get back to you as soon as possible once I return.

Thank you,

Lindsey Ozbolt

Planning Official

Kittitas County Community Development Services

411 N. Ruby St., Suite 2 | Ellensburg, WA 98926

(509) 962-7046 | [lindsey.ozbolt@co.kittitas.wa.us](mailto:lindsey.ozbolt@co.kittitas.wa.us)

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message id: 38eb45916c6dcbdac24bb8719d004a14



**From:** [Jesse Cox](#)  
**To:** [Dusty Pilkington](#)  
**Subject:** RE: SI-19-00009 KC PW  
**Date:** Wednesday, May 15, 2019 3:04:01 PM

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Public health has no comment

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**From:** Tristen Lamb  
**Sent:** Wednesday, May 15, 2019 2:36 PM  
**To:** Jesse Cox  
**Subject:** FW: SI-19-00009 KC PW

---

**From:** Dusty Pilkington  
**Sent:** Wednesday, May 15, 2019 2:36 PM  
**To:** Holly Erdman; Tristen Lamb; Mike Flory; Pat Nicholson; Marcus Hellstern; Taylor Gustafson; 'office@kcf7.com'; 'Prilucik, Jacob'; 'Kaiser, Mark'; Jacob Prilucik  
**Subject:** RE: SI-19-00009 KC PW

This email is a quick reminder that the comment period for this sign permit ends today at 5:00 pm. Please send any comments by that time today.

Thanks,

Dusty Pilkington  
Planner I  
Kittitas County Community Development Services  
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(509) -962-7079  
[dusty.pilkington@co.kittitas.wa.us](mailto:dusty.pilkington@co.kittitas.wa.us)

---

**From:** Dusty Pilkington  
**Sent:** Wednesday, May 01, 2019 9:29 AM  
**To:** Holly Erdman; Tristen Lamb; Mike Flory; Pat Nicholson; Marcus Hellstern; Taylor Gustafson; 'office@kcf7.com'; 'Prilucik, Jacob'; 'Kaiser, Mark'; Jacob Prilucik  
**Cc:** Lindsey Ozbolt  
**Subject:** SI-19-00009 KC PW

This email is a correction to the previous one. In a couple of locations, the letters "BL" were supposed to be "SI".

Thanks,

Dusty Pilkington  
Planner I  
Kittitas County Community Development Services  
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[SI-19-00001 KC PW Sign \(Inside County Network\)](#)  
[SI-19-00001 KC PW \(Outside County Network\)](#)

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[dusty.pilkington@co.kittitas.wa.us](mailto:dusty.pilkington@co.kittitas.wa.us)

**From:** [Pat Nicholson](#)  
**To:** [Dusty Pilkington](#)  
**Subject:** RE: SI-19-00009 KC PW  
**Date:** Wednesday, May 01, 2019 9:30:50 AM

---

I have no comments for the sign permit.



Patrick Nicholson

Fire Marshal

Kittitas County

411 N Ruby ST, Suite 2

Ellensburg WA 98926

(509) 899-3554 (Cell)

(509)962-7000 (Office)

[pat.nicholson@co.kittitas.wa.us](mailto:pat.nicholson@co.kittitas.wa.us)

---

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**Sent:** Wednesday, May 01, 2019 9:29 AM  
**To:** Holly Erdman; Tristen Lamb; Mike Flory; Pat Nicholson; Marcus Hellstern; Taylor Gustafson; 'office@kcf7.com'; 'Prilucik, Jacob'; 'Kaiser, Mark'; Jacob Prilucik  
**Cc:** Lindsey Ozbolt  
**Subject:** SI-19-00009 KC PW

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Thanks,

Dusty Pilkington

Planner I

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**From:** [Jesse Cox](#)  
**To:** [Dusty Pilkington](#)  
**Cc:** [Tristen Lamb](#)  
**Subject:** RE: SI-19-00009 KC PW  
**Date:** Wednesday, May 15, 2019 2:44:14 PM

---

Dusty,

Please remove Tristen and add my name to emails regarding comments.

Thank you,

Jesse Cox  
Environmental Health Supervisor  
Kittitas County Public Health Department  
509-933-8262

---

**From:** Tristen Lamb  
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**To:** Jesse Cox  
**Subject:** FW: SI-19-00009 KC PW

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**From:** [Taylor Gustafson](#)  
**To:** [Dusty Pilkington](#)  
**Subject:** Automatic reply: SI-19-00001 KC PW Sign  
**Date:** Tuesday, May 28, 2019 8:37:46 AM

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I will be out of the office until Wednesday, May 29th. If you need immediate assistance, please contact our main desk at (509)962-7523.

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